

Minutes for Area 8 Archives Committee On Zoom Jul 3, 2024 (meeting #1 of 2 in July)

Opened meeting at 7:00pm

Opened with the Serenity Prayer

- AA Birthdays: None recognized
- New members: Rich, Christian W.
- Committee members present were: Kristine, Heidi, Eric, Janet, John, Shannon, Alan (Area 8 Registrar)
- Committee Members Excused: Lore, Chris

Minutes read and unanimously approved from June. Janet read & All approved.

Updates

- Audio Division Update by Kristine. Mentioned status and showed sample of spreadsheet. The master document is currently only a thumb drive.
- Inventory Division Updates by Shannon. Creating procedures for to train on in a future meeting.
- Chair Updates by Heidi. Heidi to provide Mission Statement for the Area website.

Christian asked if the focus was to convert all cassettes to mp3's. In the future, listen to what's on tape, then convert to mp3's.

Group discussed where did the cassettes come from? John to advise. Discussed printer info w/Christian and Shannon.

Old Business:

Storage in Lemon Grove Update by Chair/Heidi. Prasa tapes, Inventory Tips, Keep cassettes in storage. Shared the description of Archivist.

- Will continue on with Old and New business to be continued at (meeting 2 of 2 in July) On Zoom at 7pm on 7/17/24
- Closed with Responsibility Pledge
- Closed Meeting at 8:00 pm